OFFICE OF SPONSORED PROGRAMS
Harvard Pilgrim HealthCare · Harvard Pilgrim Health Care Institute

OSP/DPM
"GO TO List"

Policy and High Level Overview Questions/Information:	Go To
Agreements, grant applications, contracts, sponsored programs review and approval process.	Charlotte Johnson
Research compliance and research misconduct, conflicts of interest, export controls, intellectual property, IRB, and QA/QI/accreditation.	Amy Hudspeth Cabell
DPM departmental finances	Robin Hoey/Evan Garafalo

Questions/Information About Specific Issues Concerning:	Go To
Project specific questions on: Agreements/Grant Contracts, Subcontracts, License, budgets, allowable expenditures , gift cards, and small business contracting plan—Vendor LIst	OSP Grants Manager
Clinical Income	Robin Hoey

Compliance/Research Integrity

• Conflict of Interest Issue Questions	Paula Tebeau
• Conflict of Interest Process	Deirdre Neylon/Paula Tebeau
• Export Controls	Amy Hudspeth Cabell
• Intellectual Property/Inventions/Copyright/Patents	Amy Hudspeth Cabell
• IRB Submission Questions	Paula Tebeau
• Quality Assurance/Quality Improvement Matters	Amy Hudspeth Cabell
• Research Misconduct – Fabrication, Falsification, Plagiarism /Fraud	Amy Hudspeth Cabell

Training

• HPHC Corporate Training including HIPAA Training	Vickie Pagliuca
• DPM Specific Training	Maya Dutta-Linn
• Mandatory OSP Training/CITI Training Process	Alice Wadley

Communications/Social Media

• OSP Public Site	Alice Wadley
• DPM Public Site	Garett Kopczynski/Nick Curley/
• HPHCI Intranet	Maya Dutta-Linn
• HPHC Institute Monthly Newsletter	Maya Dutta-Linn
• HPHCI Twitter	Maya Dutta-Linn

IT

• eCommons (getting a user ID)	Charlotte Johnson
• GMS (getting access)	Rick Pereira
• IT/Computer Issues	Rick Pereira/HelpDesk

HIPAA

• HIPAA Agreements	Grants Manager
• HIPAA (Data Privacy & Security)	Garett Kopczynski
• HIPAA Training	Vickie Pagliuca

Additional OSP Resources	OSP Website